



PRINT MANAGEMENT



ARE YOU LOOKING FOR A BETTER WAY TO MANAGE YOUR PRINTED DOCUMENTS, REDUCE COSTS AND AUTOMATE?

PRODUCT OVERVIEW

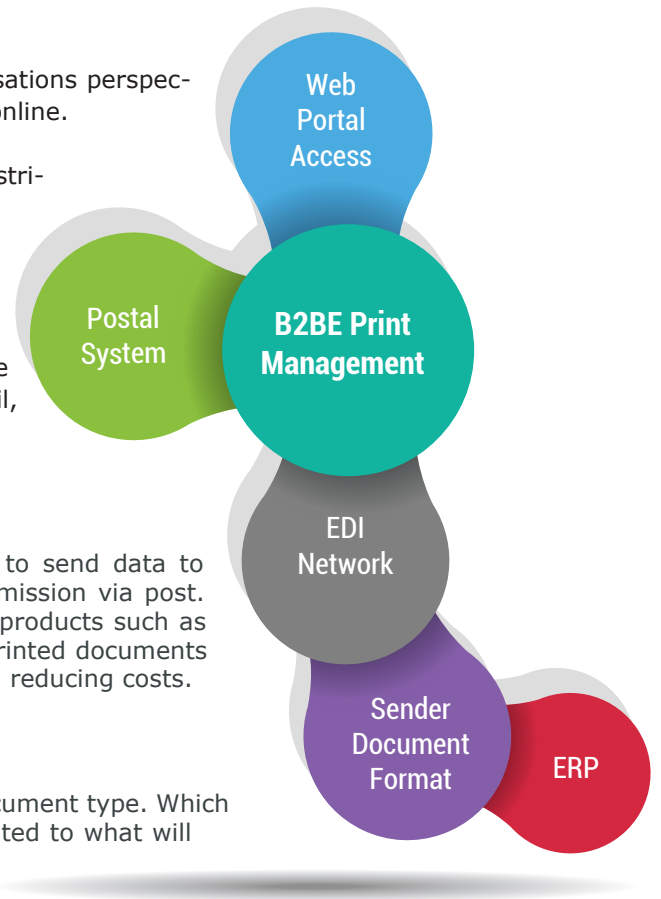
B2BE's outsourced print management product removes the need to manage the time-consuming process of managing a print process in-house and having expensive print and post equipment.

Data files can be transmitted automatically to B2BE where they will be collated based on the same end-point (client), printed using the defined document overlay to emulate your hard copy document and posted.

The B2BE postal solution is fully automated from your organisations perspective and is fully auditable and all documents will be available online.

If you combine the print product with electronic document distribution products such as EDI and email B2BE can work with your organisation to move print based documents to more efficient electronic document distribution methodologies which will improve efficiencies and costs further.

Use the B2BE document routing product and you can manage the process of moving client's documents from post to email, facsimile or EDI.



KEY FEATURES

B2BE's print management product allows your organisation to send data to B2BE for automated formatting, collation, printing and transmission via post. Combine B2BE's print management product with other B2BE products such as EDI and email and B2BE has given you the means to move printed documents to electronic documents, improving processes, efficiencies and reducing costs.

Any Document Type

B2BE printing products can handle the transmission of any document type. Which documents types go via the B2BE print products are only limited to what will give your organisation the most efficiency gains.

Typically documents that are best suited to the process include client invoices and statements as these produce large volumes which take time to manage within your organisation.

Online Document Availability

All documents sent using the B2BE print products are indexed so they are available online for retrieval in a PDF format, via the B2BE Customer Centre or your own branded B2BE web portal.

PRINT MANAGEMENT



Intelligent Document Routing

If you would like to manage, or have greater control over how documents are sent you may want to look at the document routing application available within the B2BE web portal product.

The document routing application allows you to define by vendor or client how they receive the document and in what format. This is a highly powerful tool which allows you to change the document routing method from print to EDI, email or facsimile in an instant.

Return To Sender Management

B2BE can also manage the return to sender process so mail articles that could not reach their destination can be routed back to the appropriate department or person so your systems can be updated and the document re-sent.

KEY BENEFITS

100% Document Distribution

Enable 100% automated document distribution from your business and let B2BE manage the manual print processes for non-electronic documents or to augment electronic document distribution.

Automate Processes

Eliminate costly and repetitive document handling processes and put resources into more pro-active business activities.

Collation

Reduce print charges using the B2BE print collation services. Ensure as many documents with the same end-point (client) are collated into a single article to reduce postal charges.

Plug And Play Connectivity

B2BE's print products can be combined with other B2BE document outsourcing solutions to produce a powerful document distribution suite and help drive down document distribution costs.

CONTACT

For more information on this B2BE product print management or for other products and solutions, please visit us at www.b2be.com